Natural disasters such as flood, fire, earthquake, tornado, and windstorm affect thousands of people every year. You should know what your risks are and prepare to protect yourself, your family, and community. Here are some basic tips and guidelines:

- Know your building’s emergency plan.
- Know the evacuation assembly areas for your residence and classroom buildings. [www.ehs.uci.edu/em/zonemap.html](http://www.ehs.uci.edu/em/zonemap.html)
- Identify two alternate ways to exit your room or apartment building.
- Locate the fire extinguishers and learn how to use them.
- Develop an emergency communications plan in case family members are separated.
- Have a communication plan with your family; know how to reach them.
- Enter your ‘In Case of Emergency’ (ICE) into your cell phone so emergency workers know who to contact in the event you’re injured. (i.e. ICE-Mom (949) 824-5223)
Emergency notifications are issued by the UCI Police Department to the campus community via zotALERTS and ZotMail.

It is important that everyone takes these message seriously. They provide important information known to authorities at a specific point in time.

Additional information will be sent as it becomes available via additional text messages, social media, email, and smart classroom messaging. You will be notified once the emergency or dangerous situation has been mitigated.

Sign up to receive zotALERT text messages.
www.oit.uci.edu/zotalert

Secure-In-Place

A Secure-In-Place notification may be issued when the UCI Police Department determines that there is a potential threat to the campus. When notified to Secure-In-Place, initiate action immediately. Take ALL zotALERTs seriously. You will be safest by placing a locked door or other barricade between you and the associated violence or danger.

How do I Secure-In-Place?

- Stay calm. Do not panic.
- Find a room and lock or barricade doors.
- Turn off lights, silence phones, and close blinds.
- Move away from doors and windows.
- Use furniture for added protection.
- If there are other employees or students/visitors in the vicinity, instruct them to go to the closet/office/classroom/lab/residence hall.
- If you are in a classroom, notify class of “Secure-In-Place” notification. Lock and barricade all doors.
- Follow instructions from police, fire, zone crew team members, and other first responders.
- Stay sheltered until an all clear message is given.

What if I am outside?

- Seek shelter in a nearby building.
- If you are unable to get inside a building, seek nearby shelter, e.g. large trees, walls, cars in a parking lot/garage, away from the danger area (if known) or leave the campus.

Faculty & Staff Responsibilities

- Know what to do in a campus emergency.
- Know your Zone Captain and Zone Crew members in your area. www.ehs.uci.edu/em/zonemap.html
- Have an emergency kit in your car, home, and office.

Hazardous Material

Shelter-In-Place simply means seeking immediate shelter inside a building due to a release of toxic chemicals, biological or radioactive materials to the outside air. If the outside air quality is threatened or compromised, sheltering in place keeps you inside an area offering more protection. Although rarely called for, Shelter-In-Place usually lasts only a few hours.

You may be notified to Shelter-In-Place via Zone Crew members, emergency responders, ZotMail, and zotALERT text messages.
police.uci.edu/em/eprepman/documents/hmsp.pdf